



commerce4all
E-PROCUREMENT SOLUTIONS

EXPORT

Everything you need to know about export.

With the **export** procedure, the customs authority approves the export of domestic goods from the customs territory. Exporting involves the application of export and export formalities and trade policy measures. The seller or shipper of such goods is the **exporter**.

Wondering how shipping a product outside of your country works? Follow the whole process.



PREPARATION

The shipment to be sent outside the borders of our country is prepared in appropriate packaging for international transport.

DOCUMENTATION

Along with the product, documents are prepared, the most important and mandatory of which is the **commercial invoice**. In addition to the invoice, depending on the requirements of the importing country, a **packing list/delivery note** and/or **proof** of product origin may be required.

The **commercial invoice** should contain the following information:

- Name and address of the exporter (legal entity or sole trader)
- Name and address of the importer (distribution partner, intermediary or end user)
- Shipping address
- Net and gross mass, packaging dimensions
- Accurate description of the goods
- Quantity of goods, number and type of packages
- Price
- Terms of delivery and payment
- Country of origin



In addition to the invoice, in certain delivery countries with which N. Macedonia has concluded free trade agreements, and in order for the buyer not to pay customs, it is necessary to prepare **proof** that the products are of **Macedonian origin**.

This can easily be done by filling in a **declaration of origin** in the commercial invoice, which can be done by any exporter for goods whose value does not exceed an amount of **EUR 6,000** per individual shipment.

CUSTOMS DECLARATION



In order for the shipment to be able to **leave** the customs territory of N. Macedonia, a **customs declaration** must be submitted.

The customs declaration can be submitted by the **e-merchant**, but it can also be submitted by a **customs agent** - freight forwarder or by the **sender** - Macedonian Post or express post.

Also, the customs declaration can be submitted in a **regular** or **simplified customs procedure**.

REGULAR OR SIMPLIFIED CUSTOMS PROCEDURE

In the **regular customs procedure**, the export **customs declaration** has to be submitted for each shipment at the time of dispatch/export of the shipment, which considering the speed and costs is not advisable for e-merchants.

In **simplified customs procedures**, the e-merchant has the possibility to submit one customs declaration for all shipments sent during one day, regardless of the number of shipments and the number of buyers. For something like this, approval from the Customs Administration is required. This procedure is recommended for e-merchants who have a **higher volume of work**.

If the regular export customs procedure is chosen, a SAD customs declaration is submitted in paperless electronic form. Shipment can only be exported if:

- The declaration is signed with a digital certificate
- Contains all necessary data
- The e-merchant has attached all the necessary documents (Article 73 of the Customs Law)
- The goods have been submitted for inspection by the customs authority (Article 73 of the CL)

If the shipment is exported by post, the customs authority at the exit is the one in which the shipment is taken over under a transport contract for transport to another country by the postal services.



SENDING OF THE SHIPMENT

In order to send a shipment, the e-merchant can use the services of **Macedonian Post**, which has an approval for simplified customs procedures, and the whole work can be completed in any branch of Macedonian Post on the territory of the country. The forwarding agency of the Macedonian Post should be contacted beforehand. They can take over the shipment or it can be taken to any branch of the post office and be cleared for export by the Macedonian Post upon its receipt.

The shipment can also be handed over to express post companies, which can perform export customs clearance of the shipment at any time.

If the e-merchant wants to send the shipment independently, he should independently submit an electronic paperless customs declaration. This declaration is submitted to the competent customs office for export - it is the customs office Posta Skopje, based on the receipt of the shipment for export issued at the counters of Macedonian Post. This declaration is submitted through the Merchant Export Portal or by Electronic Data Interchange (EDI) through web services, and a Movement Reference Number (MRR) is used to identify the export operation.

The e-merchant has the right to choose whether he wants to use a regular export customs procedure or a simplified export customs procedure - but one thing is mandatory - he has to submit a customs declaration.

After completing the whole process, your shipment arrives at the end buyer!

